

<b>Document:</b>	<b>Social Media Policy</b>
<b>Reviewed by:</b>	Andy Peel (Chair)
<b>Date of last review:</b>	23 <sup>rd</sup> March 2018
<b>Agreed at committee:</b>	1 <sup>st</sup> October 2022
<b>Date of next review:</b>	October 2025

## **Introduction**

Social media are a common means of communication and self-expression.

It is important that volunteers, members and participants make informed decisions about how they use the internet, mobile phone, email and other social media communications to protect the reputation of East Grinstead Triathlon Club and members.

## **Responsibility of all members**

- Refrain from publishing comments about other clubs, participants or officials and any controversial or potentially inflammatory subjects.
- Avoid hostile or harassing language in any communications.
- Identify all copyrighted or borrowed material with citations and links. When publishing direct paraphrased quotes, thoughts, ideas, photos or videos, give credit to the original publisher or author.
- Report inaccurate, negative, or offensive comments made about the club or those associated to it to the Chair. Members must not reply, but follow advice provided by the Committee.

## **Use of images of club members**

Members should be aware that Images from training or races may be posted on Social Media. Such images should always be in accordance with this and other club policies and rules.

A member's wishes for any particular image not to be taken or used must be respected by the person taking or using the image.

Members may not necessarily be consulted at the time of any particular image being used, however they can express their wishes for images not to be used at the time of joining the club, or thereafter to the Club Secretary.